

MINUTE BOOK

MINUTES OF PROCEEDINGS OF THE 08/2017-18 MEETING OF THE BOARD OF DIRECTORS OF 'M/S ORIENT STEEL & INDUSTRIES LIMITED (CIN: L27109WB1956PLC023119)' HELD ON TUESDAY, THE 14TH DAY OF NOVEMBER, 2017, COMMENCED AT 02:30 P.M. AND CONCLUDED AT 03:00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 2, BRABOURNE ROAD, 5TH FLOOR, KOLKATA-700001, WEST BENGAL, INDIA

PRESENT:

- | | |
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| 1) Mr. Nawal Kishore Rajgarhia (DIN: 00439689) | - Managing Director |
| 2) Mr. Binod Kumar Jeloka (DIN: 01621589) | - Director |
| 3) Mr. Nilesh Rajgarhia (DIN: 00439715) | - Whole-Time Director |
| 4) Mr. Pavan Kumar Poddar (DIN: 00359765) | - Director |
| 5) Ms. Shuchi Rajgarhia (DIN: 05352632) | - Director |

1. CHAIRMAN:

Mr. Nawal Kishore Rajgharia (DIN: 00439689) was appointed as Chairman of the meeting and therefore, he occupied the Chair and commenced the meeting at 02:30 p.m.

2. QUORUM:

After ascertaining that the requisite quorum for the meeting was present as per the provisions of Section 174 of the Act, the Chairman called the meeting to order.

3. MODE OF ATTENDANCE:

All the Directors of the Company were present physically at the meeting.

4. MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the previous Board Meeting held on 13/11/2017 were placed before the Board and hereby were read, confirmed and signed by the Chairman.

5. AUTHORISATION FOR SALE OF VEHICLE:

The Chairman informed the meeting that the Company wants to sale its vehicle being Nissan Sunny-XL model and having Registration number WB-02-AE-0941 as it is no longer required. He further stated that someone from the Board is required to authorised to look after this matter of sale of vehicle, if approved by the Board.

The matter was discussed in detail and following resolution was passed unanimously:-

"RESOLVED THAT the Board do hereby appoint Shri Nilesh Rajgarhia, Executive Director of the Company as Authorised person to take all the decision regarding sale of vehicle having Registration number (WB-02-AE-0941)."

"FURTHER RESOLVED THAT Shri Nilesh Rajgarhia is hereby solely authorized by Board of Directors to sale out Nissan Sunny-XL model having vehicle Registration (WB-02-AE-0941)."



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6. VOTE OF THANKS:

There being no other business to transact, the meeting concluded at 03:00 p.m. with a vote of thanks to the Chairman.

Date of Signing: 09.02.2018

Sign: [Signature]
CHAIRMAN

Place of Signing: KOLKATA

Date of Entry: 24.11.2017

CHAIRMAN'S
INITIAL

